

Procedure #	Procedure Name	Usual Date/ Timing	Brief Description	Stakeholders /Partners outside of faculty senate	Date of Last Update	Decision /discussion dates at ASC meetings
1.1	ASC Budget				5/6/21	First and second fall meeting
2.1	ASCCC correspondence: plenary and delegates, institutes, and other conferences: Faculty attendance procedure; Unofficial ASC President ListServ	At least 1/semester			May-21	11/18/2019, 3/15/21
3.1	Box2A Process : ASC President Procedure	Early Spring			5/6/21	10/21/19, 11/4/19 (criteria discussed)
4.1	By-laws changes				5/6/21	
5.1	College committees: ASC Appointment Procedure	Late Spring			5/6/21	10/7/19, 10/21/19 (positions on committees not filled)
6.1	College wide plans: ASC endorsement process	As necessary			5/6/21	
7.1	Decision-making during a meeting: ASC process	monthly			5/6/21	First meeting of each year - agree
8.1	District Committees (FSCC, DGC, Consultation Council)				May-21	
9.1	Election of ASC President and Vice President: ASC Procedure	Oct/November, every 2 years			9/29/20	
10.1	Emergency Distance Education Addenda: ASC President and College President agreement process	rarely			May-21	
11.1	Equivalency requests: Equivalency Committee process	Usually prior to each semester start			9/24/19	
12.1	Faculty hiring training				May-21	
13.1	FSA Assignments				May-21	
14.1	Hiring Committees: Faculty appointment procedure	As necessary			January, 2021	9/16/19
15.1	Local Degree Requirements : ASC Process for making changes	as necessary			FALL 2020	
16.1	NOVA Approvals				May-21	
17.1	Reassigned/Release Time positions related to Academic and Professional Matters: ASC Appointment procedure	Starts mid-spring, steps throughout			Apr-21	11/18/19 (list of positions and categories discussed)
18.1	Resolutions Archive				May-21	
19.1	Setting meeting agendas				May-21	
20.1	Yearly goals procedure				May-21	
21.1	Making this Index	Every 2 years, and update as needed			May-21	10/7/19 (be proactive vs reactive, and succession planning)